

UNIVERSITY OF MANITOBA DENTAL PLAN DENTAL CLAIM FORM

DATE RECEIVED

STAFF MEMBER INFORMATION — COMPLETE IN FULL

DENTIST NO.	DENTIST NAME
DENTIST ADDRESS	
CITY/PROVINCE	POSTAL CODE
SERVICES FOR BENEFITS HAVE BEEN <input type="checkbox"/> PERFORMED <input type="checkbox"/> PLANNED	
PRE-AUTHORIZATION REQUIRED FOR ALL ACCOUNTS \$500.00 OR MORE.	

FULL-TIME <input type="checkbox"/> PART-TIME <input checked="" type="checkbox"/>	EMPLOYEE NUMBER 8	GROUP NUMBER 6,70,0,0
SURNAME		FIRST NAME
ADDRESS		
CITY, PROVINCE		POSTAL CODE
HAS YOUR ADDRESS CHANGED IN THE PAST 12 MONTHS? <input type="checkbox"/> YES <input type="checkbox"/> NO		
PHONE HOME		OFFICE

COVERAGE

Full-Time Staff Basic Services 80% Major Services 60% Orthodontic Services 50% FOR DEPENDENT CHILDREN ONLY, TO THEIR 19TH BIRTHDAY, PROVID- ED THAT BRACES WERE PLACED PRIOR TO THEIR 18TH BIRTHDAY.	Part-Time Staff Basic Services 50% Major Services 50% Orthodontic Services 50% FOR DEPENDENT CHILDREN ONLY, TO THEIR 19TH BIRTHDAY, PROVID- ED THAT BRACES WERE PLACED PRIOR TO THEIR 18TH BIRTHDAY.
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STAFF MEMBER

PATIENT INFORMATION MUST BE GIVEN		BIRTH DATE	RELATIONSHIP TO STAFF MEMBER
PATIENT'S FIRST NAME		MON. YEAR	<input type="checkbox"/> SELF <input type="checkbox"/> SPOUSE <input type="checkbox"/> DEPENDENT
IF CHILD OVER AGE 18, INDICATE SCHOOL ATTENDED _____			
IS TREATMENT REQUIRED AS A RESULT OF ACCIDENT? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, GIVE DETAILS _____			

ELIGIBLE DEPENDENTS

THE STAFF MEMBER'S **SPOUSE** AND ANY **UNMARRIED CHILD WHO NORMALLY RESIDE** WITH THE STAFF MEMBER OR THE OTHER PARENT AT HIS/HER REGULAR RESIDENCE.

SPOUSE — THE STAFF MEMBER'S LEGAL SPOUSE, COMMON-LAW SPOUSE OR SAME-SEX PARTNER (COMMON-LAW SPOUSE OR SAME-SEX PARTNER MEANS THE INDIVIDUAL WHO HAS BEEN RESIDING WITH THE STAFF MEMBER IN A CONJUGAL RELATIONSHIP FOR A PERIOD OF NOT LESS THAN ONE YEAR.)

CHILD — ANY UNMARRIED NATURAL CHILD, ADOPTED CHILD OR STEP-CHILD OF THE STAFF MEMBER OR THE INSURED SPOUSE AND INCLUDES ANY CHILD FOR WHOM THE STAFF MEMBER OR THE INSURED SPOUSE HAS BEEN APPOINTED LEGAL GUARDIAN BY A COURT OF COMPETENT JURISDICTION PROVIDED SATISFACTORY PROOF OF SUCH GUARDIANSHIP IS PROVIDED TO THE INSURER.

i) FROM BIRTH BUT UNDER 21 YEARS OF AGE, A CHILD UNDER AGE 21 MUST NOT BE WORKING MORE THAN 30 HOURS A WEEK.

ii) UP TO 25 YEARS OF AGE, IF A FULL-TIME STUDENT AT A SCHOOL, COLLEGE OR UNIVERSITY;

iii) 21 YEARS OF AGE OR OVER, BUT CONTINUES TO BE INCAPABLE OF SELF-SUSTAINING EMPLOYMENT BY REASON OF MENTAL OR PHYSICAL HANDICAP.

A CHILD OF THE INSURED SPOUSE IS NOT INSURABLE UNLESS: HE/SHE IS ALSO THE EMPLOYEE'S CHILD OR THE SPOUSE IS LIVING WITH THE STAFF MEMBER AND HAS CUSTODY OF THE CHILD.

A CHILD FOR WHOM THE STAFF MEMBER OR THE INSURED SPOUSE HAS BEEN APPOINTED GUARDIAN IS NOT INSURABLE UNLESS SATISFACTORY PROOF OF GUARDIANSHIP IS PROVIDED AND IF THE INSURED SPOUSE IS THE GUARDIAN, THE SPOUSE IS LIVING WITH THE STAFF MEMBER.

ARE DENTAL BENEFITS PROVIDED UNDER ANY OTHER INSURANCE OR DENTAL PLAN? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, COMPLETE THE FOLLOWING	
PERSON INSURED UNDER OTHER PLAN _____	
EMPLOYER _____	
EMPLOYER'S INSURANCE COMPANY _____	
POLICY OR CONTRACT NUMBER _____	
I UNDERSTAND THAT THE FEES LISTED IN THIS CLAIM MAY NOT BE COVERED OR MAY EXCEED MY POLICY BENEFITS. I UNDERSTAND THAT I AM FINANCIALLY RESPONSIBLE TO MY DENTIST FOR THE ENTIRE COST OF THE TREATMENT. I AUTHORIZE RELEASE OF THE INFORMATION CONTAINED IN THIS CLAIM FORM TO MANITOBA BLUE CROSS. I CERTIFY THAT I AM A STAFF MEMBER OF THE UNIVERSITY OF MANITOBA AND THAT THE SERVICES OUTLINED HEREIN ARE FOR MYSELF, OR MY ELIGIBLE DEPENDENT. I ALSO CERTIFY THAT I AM AN ELIGIBLE STAFF MEMBER OF THE UNIVERSITY OF MANITOBA STAFF MEMBER DENTAL PLAN, AND THAT THE INFORMATION CONTAINED IN THIS FORM IS COMPLETE AND ACCURATE.	
SIGNATURE OF ELIGIBLE STAFF MEMBER _____	

3 - DENTIST Examination and Treatment Record	BLUE CROSS USE ONLY
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SERVICES PERFOR.	DAY	MON.	YR.	TOOTH CODE INT.NO.	PROCEDURE NUMBER	SPECIFIC SURFACES FILLED	SERVICE MATERIAL	QTY. OR UNITS	AMOUNT BILLED	BLUE CROSS PAYS	REJECT REASON
										\$	\$

I HEREBY CERTIFY THAT THE SERVICES LISTED ABOVE ARE CORRECT AND REPRESENT THOSE RENDERED TO THE PATIENT NAMED.

DENTIST'S SIGNATURE _____ DATE: _____

NOTE: •STAFF MEMBER SECTIONS TO BE COMPLETED BY STAFF MEMBER AND MUST BE SIGNED.
•DENTIST SECTION TO BE COMPLETED BY DENTIST.

